

Present: Justin (incoming Treasurer), Bernie (Education), Allan (outgoing Treasurer), Laura (President), Victoria (Secretary), Anya (Vice President)

Absent: none

I. Welcome (Laura) - 5 min

- a. 2026 calendar to be reviewed at a later date
- b. Invest in pro zoom account

II. Bee school recap (All) - 15 min

- a. What went well: topics and flow of speakers, fb was good tool for marketing, good program for beginners, good turn out, keep capturing addresses
- b. What to implement: cheat sheet terminology, streamline registration more assembly line, build food into price, registration intake form required question "how did you hear about bee school?", plugging meeting after each speaker
- c. financial success: high profit margin

ACTION ITEM: 1) get all expenses to Justin, 2) get all final revenues and expenses to finalize P&L

III. Officer Roles (Laua) - 5 min

- a. Officer Roles and expectations & responsibilities
- b. Cross train all roles to have "buddy" system:

Treasurer- Justin/Anya

Secretary- Victoria/Laura

President- Laura/Victoria/Anya

Educational- Bernie/Justin

VP- Anya/Laura

- c. All officers participate in minimum of 1 committee (Bee school, Club Apiary, County Fair)

ACTION ITEM: 1) officers to review and provide any feedback to Laura on roles

IV. By-Laws (Laura) - 5 min

- a. By-Laws to be updated after being reviewed by all officers

ACTION ITEM: 1) change all passwords, 2) all officers to read bylaws by next meeting, 3) update bylaws officer can hold office for up to 3 consecutive terms (2 years per term)

V. Officer benefits (Laura) - 5 min

- a. Free membership, free tshirt, free events, free Bee expo, annual team building dinner (\$20 a head)

ACTION ITEM: officers to review and provide additional feedback on any additional benefits to be added

VI. Team Communications (Laura) - 5 min

- a. For the time being all collaboration requests/special requests go to President first to be delegated appropriately

VII. Membership Policies (Laura) - 10 min

- a. Renewal timing- currently January 1st
- b. Those who sign up in the later half of the year will be prorated next year + remainder of current year

ACTION ITEM: Victoria/Justin to come up with protocol for nonpaid "members"- no emails no swarmlist access without renewal

VIII. Swarm list (Laura) - 5 min

- a. Officers have to be admins minimum 2 (Anya + Laura)
- b. Members only perk - officers encouraged to register

ACTION ITEM: 1) Victoria to do digging on multiple profiles, 2) breakout meeting TDB w/Justin/Laura/Victoria

IX. Finance Report (Justin) - 10 min

- a. Amounts of all accounts reported

- b. Every 5-10 days money from paypal gets transferred to bank

ACTION ITEM: 1) total revenue for bee school, 2) how do we reinvest money to mission?

X. Feb Members Meeting (Laura) - 10 mins

- a. Meeting focus: Apiaries personal & club
- b. Have Mike Hutchenson talk personal apiaries briefly
- c. Club purchase nukes or swarms
- d. Sign in/welcome: Name tags, sign up sheets, water & chips? What will this look like - Victoria
- e. Ask Zoo to make space for honey extractor

ACTION ITEM: 1) brainstorm on material for meeting new apiary set up

XI. Newsletter

- a. Beeschool pictures/debrief
- b. Reminder February meeting
- c. Club Calendar

TOTAL TIME:77 MIN